

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 27 May 2002 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs B.Briggs (Chairman), K.Lawson (Vice Chairman), J.Burton, S.Glew, C.Pool, D.Compton and K.St Pier

In attendance: Mrs C.McFarlane (Clerk) and Cllr M.McMullen

1. NO APOLOGIES FOR ABSENCE

2. ELECTION OF CHAIRMAN Cllr Briggs resigned as Chairman and from the Council due to pressure of work. Cllr K.Lawson was elected as Chairman unanimously, proposed by Cllr Pool and seconded by Cllr J. Burton.

3.ELECTION OF VICE CHAIRMAN Cllr K.St Pier was elected unanimously, proposed by Cllr C.Pool and seconded by Cllr S.Glew.

All Councillors signed Declarations of Acceptance of Office.

4. CONFIRMATION OF REPRESENTATIVES TO OUTSIDE BODIES & SPECIAL RESPONSIBILITIES

Tewin Cowper Endowed School – Cllr Burton

Tewin Memorial Hall - Cllr Pool

Tewin Charities Trustees – Mr P.Briggs & Mr R.Temple

Parish Paths Partnership – Cllr St Pier & Cllr Glew

Transportation Issues – Cllr Lawson

Pavilion Liaison Officer – Cllr Pool

Tewin Village Website – Cllr Glew

It was decided only to appoint official representatives where the Parish Council had specific interest and responsibilities.

5. MINUTES OF THE PREVIOUS MEETING held 29 April 2002 were amended, agreed and signed by the Chairman.

6. MATTERS ARISING

Notice Board – There is no statutory time limit that the minutes should be displayed for. There are times when the notice board is busy and the Clerk will endeavour to keep it tidy.

Model Code of Conduct – A letter has been sent to EHDC informing them of our adoption of their Code of Conduct. The Register of Interests has to be completed by 27.5.02.

Vacancy on the Council – As there were no requests by electors for an election to be held to fill the vacancy the Parish Council now have to make arrangements to co-opt a person to fill the vacancy. The Clerk will notify the Returning Officer of the new vacancy caused by the resignation of Cllr B.Briggs.

7.PLANNING

New Applications:

3/02/0804/FP/HF 13 School Lane, Tewin – Second storey house extension & internal alterations – TPC No Objection

3/02/0829/FP/PR 20a Hertford Road Tewin – Sky TV Antenna on Flank Wall – TPC No Objection

3/02/0819/FP/NJ Land Rear of Memorial Hall, School Lane – Extension to Club House to improve facilities- TPC Objection

3/02/0865/FP/HF 1 The Walled Garden, Tewin Water – Rear Dormer and erection of Conservatory – TPC Objection
3/02/0979/FP/NJ – 3 Cowpers Way, Tewin Wood – Single & Two Storey Extensions – TPC Objection

Appeals

APP/J1915/A/02/1090401 75 Burnham Green Road – Demolition of all buildings & erection of Detached Dwelling & garage, use of site as residential garden Land – TPC Objection

Decisions:

3/02/0372/FP Prey Cottage 15 Firs Walk – Single storey front/side extension and alterations to existing dormers – TPC No Obj – Granted
3/02/0365/FP Marden Hill, Hertford – Three field shelters for horses/ponies – TPC No obj – Granted
3/01/1950/FP 3 Bishops Road Tewin – First Floor Extension – TPC Obj – Granted
3/02/0171/FP Oak House Tewin water – Two-storey side extension- TPC No Obj – Granted
3/02/0278/FP – 8 Desborough Drive – Two storey front & single storey side extension- TPC No Obj – Granted
3/02/0321/FP – 19 Bishops Road – Two storey & single storey extension – TPC Obj – Refused
3/02/0652/PT – Telecommunications Equipment at Tewinbury Farm – TPC No Obj - Granted

Community Planning – Nothing to report

CDA Rural Housing: Depending upon the outcome of the Local Plan the Council will then decide whether to approach CDA Rural Housing.

Local Plan Review: Nothing to Report

Regional Plan: Nothing further to report.

Other Planning Matters: Nothing to report

8. FINANCE

Accounts for Payment – In accordance with the Council's Financial Regulations payments amounting to £1925.98 were approved and signed by the Chairman.

Internal Audit – The Clerk is awaiting further clarification of Parish Council's obligations regarding the Internal Audit from the Audit Commission.

9. HIGHWAYS & TRANSPORTATION ISSUES

Road Works Outstanding – Refer Appendix 1

School Lane Bus Stop – Nothing to Report

Bus Service – The Clerk was asked to chase a response to our letter to Mr C.Watson Director of the Environment at HCC.

30mph Speed Limits Throughout the Village - The Council agreed not to object. The Clerk was asked to acknowledge the letter from an executor of a property in Queen Hoo Lane.

Resurfacing of Back Lane – The Clerk is still awaiting the full details of the work being proposed on BOAT. The Clerk has informed Ian Blomeley about the loose surface put down at the entrance of Back Lane.

Access for Grass Warren Bungalows – D.Standen has responded to the petition stating that there is insufficient money in the budget for this type of project so it has been put on a long term plan.

Traffic Survey – The Clerk informed D.Standen, Parish Engineer of the Council's views that average speeds were not a satisfactory measure, as the maximum speed could be much higher. No response has been received to date.

Access to Grass Warren Garages – Nothing to report.

Sign on Upper Green – Mr.Briggs will finish as soon as possible.

May Pond Green– The Clerk has received a letter from Mrs Knight, Tree Warden regarding the plans for pruning to be done in the autumn. The Clerk was asked to obtain a quote from S.Kirkham and this subject be put on the agenda for the next meeting.

Old School House Fence – The Parish Engineer will be sending a request to HCC asking them to clarify the ownership of the land in question. The Clerk was asked to check with Stevenage Land Registry if time was available.

Archers Green – There is some close boarding fencing on Common Land and the Clerk was asked to check ownership of the land at Stevenage Land Registry Office.

Fly posting – The Council agreed to put a notice in the Parish News regarding removal of fly posters once they are out of date.

10. RISK MANAGEMENT ISSUES – FOLLOWING INSPECTION ON 14.5.02

Pavilion Repairs – To be discussed once the Risk Management Inspection has been completed.

Boot scraper – The boot scraper is waiting to be fixed to the ground at the Pavilion.

Overflow Dripping – The leaks have been fixed although some cladding outside has been broken in the process, which now needs to be repaired. The damp in the kitchen needs to be checked at the next risk management inspection.

Track marks Around the Tennis Courts – The Clerk has asked S. Kirkham to contact Bert Robinson regarding this.

Date For Risk Management Inspection – Arranged for Monday 10th June in the Tennis Club Car Park at 7.00pm. Barriers, ditch and trees on Upper Green to be looked at.

11. PAVILION & UPPER GREEN

The green doors have been painted. A meeting with the Cricket Club has been suggested

Bowling Net Dimensions- The Council have agreed in principle to a batting end 9m long with a 6m gap and a bowling end of 10m. They still await a written request from the Cricket Club.

Electrical Testing – Mill Green Electric quoted £214.50 for the electrical testing, schematic diagram and labelling. The Council accepted the quote.

Common Land 148 – The Clerk has forwarded the Chairman's drawing of a sign suitable to the letting agent who is now responsible for amending the sign.

12. CORRESPONDENCE Received in May 2002

See Appendix 2

Playgrounds are to be put on the agenda for the next meeting and the Clerk to ascertain the costs of insuring and running a playground and the legal requirements for inspections.

13. PARISH PATHS PARTNERSHIP

Cllr K.St Pier is in the process of completing the 2001/2 report and this is to be put on the agenda for the next meeting.

FP26 – Cllr J.Burton to retrieve maps from Mr Hill. Nothing to report

14. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin School – Nothing to report.

Tewin Village Memorial Hall – Nothing to report

Tewin Website – Nothing to report

15. DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Monday 24th June 2002 at 7.45pm in Tewin Memorial Hall.

16. ANY OTHER URGENT BUSINESS

Area Forums – Cllr McMullen asked if one member of the Council could attend these meetings as they are poorly supported.

Newspaper article regarding paying for access over Common Land – The Clerk to copy to all Councillors and check with NALC the outcome of the recent relevant court case

As there was no further business the meeting was closed at 11pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS May 2002

Fault line: 01438 737321

No	Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
1	1b	Bridge in Churchfield Road – White lining & chevrons to be repainted & reflective paint on bridge	DS said no reflective discs were necessary. Clerk to write letter cc. Cty Cllr Hammond
5		Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	Awaiting
6	1a	School Lane Drainage -	Awaiting a more detailed report from Mouchel
8		The Hazels Guard Rails - to be repainted by HCC.	To be included in the Risk Management
15		21 Upper Green Road - 30mph sign fallen over	Clerk Chased
17		Tewin Hill - Sign missing half way up Tewin Hill on the right past the farm. Diamond shaped notice with Horse & Rider similar to sign further up the road	Clerk advised D.Standen
20		Bramfield Road going to Bulls Green (outside Sold board) - flooding caused by a blocked drain needs cleaning	Need to check
25		Depression opposite 4 Hertford Road Reported to 24hr Fault line on 1.10.01 Ref 1004796	Chased on 29/4
27		Lower Green/Hertford Road – Pooling of water	Chased 29/4
29		Upper Green Road – 29 Meadow Bank Flooding o from ditch onto road despite cleaning out recently.	Chased 29/4
30		The point of Lower Green near the Post Office is being eroded as cars turn – Advice on stopping erosion	Need to chase
31		Potholes in Orchard Road on bend by 106 Orchard Road	Need to chase
32		Check ownership of land that sign at 47 Orchard Road is on	

APPENDIX 2– CORRESPONDENCE Received in May 2002

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EHDC Weekly List of Planning Applications
EHDC Meetings in May
HALC Information
CPRE Newsletter
Street Numbering Notification for The Manor House Tewin Water
The Clerk
Clerks & Councils Direct
Letter from Warrengate Farm re Playground
Countryside Agency re open spaces
HALC Letter re Adjustment to Subscriptions
Letter from Red Star Welwyn Football Club
Local Council Review
Letter re Meeting at 7.30pm on 23/5/02 at Hertford Police Station re new policing arrangements.
CDA Herts Membership Renewal and other information
Police Authority Best Value Review May 2002-05-13
EHDC Minutes of 24.4.02 and agenda for meeting on 15.5.02
Playground Petition
CPRE Rural Matters issue 23
TCG Newsletter April 2002-05-20
East Herts Community Health Council Annual Report